

Office of Financial Aid
FINANCIAL AID SUSPENSION APPEAL



Student Name:	Student SS/ID:
Student Address:	Student Date of Birth:
City, State, Zip:	Student email:
Student Phone:	Student Alternate Phone:

I am filing this appeal in order to begin the following semester:

(TERM)
 (YEAR)
 (PROGRAM)

I understand that I am on Financial Aid Suspension for the following reason(s):

GPA
 PACE (67% Cumulative Completion Rate)
 BOTH
 MAX 150% TIMEFRAME

What is your current major? _____

What program are you currently pursuing? _____

Have you been accepted into the program above: YES NO

Does the program your entering require acceptance: YES NO

Are you submitting a change of major for the term you are filing to attend: YES NO

In order to complete your appeal process, **you must attach**:

- A typed letter to the Grayson College Appeals committee that answers the following questions:
(Computers and printers are available in the Grayson College Library)
 - Why did you fail to meet Satisfactory Academic Progress?
 - What **mitigating circumstances** *(see back page) did you have that made it difficult to make Satisfactory Academic Progress?
- Documentation** that will support your claims.

By signing this document I **certify** that the explanation, documentation and information I have provided is true and correct.

It may take up to 45 days from the time you submit your appeal to receive a decision.

Signature	Date
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FINANCIAL AID OFFICE USE ONLY

CAMS CODES <input type="checkbox"/>	COMMENTS <input type="checkbox"/>	PACKAGED <input type="checkbox"/>	DATE LETTER SENT:	FAO OFFICER:
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Glossary:

Appeal: a process for a student who fails to maintain SAP to petition the school for a reconsideration of eligibility to receive federal Title IV funds.

Pace: the total number of hours the student has successfully completed divided by the number of hours the student has attempted

Maximum Timeframe: student cannot be paid financial aid for any courses that exceed 150% of the published length of the program.

Academic Plan: Student who are placed on Academic Plan must maintain a 2.5 semester GPA and 75 completion rate during the semester until they regain eligibility on their own.

*Students who have faced **mitigating circumstances** may appeal the suspension of their financial aid. Mitigating circumstances are generally beyond the student's control and may include: a death in the immediate family, injury or illness of the student, or other special circumstances.

Mitigating circumstances **DO NOT** include:

- Student felt overwhelmed
- Student did not like the instructor or had a conflict with the instructor
- Student did not understand college and wasn't ready or mature enough
- Death or illness of a friend or relative not in immediate family
- Withdrew or stopped attending to avoid a bad grade
- Student states: Nobody told me that would affect me

Financial Aid Warning: a status assigned to a student who fails to maintain SAP. The student is permitted to receive Title IV funds for one additional payment period(s). If by the end of that semester the student still does not fulfill eligibility requirements the student's status will change to Financial Aid Suspension.

Financial Aid Suspension: a status assigned to a student who does not have financial aid eligibility or who failed to meet the requirements of financial aid probation.

Financial Aid Probation: a status assigned to a student who fails to maintain SAP but who successfully appeals, permitting the student to receive Title IV funds for one additional payment period(s) while adhering to the stipulations of the appeal.

Maximum Timeframe: student cannot be paid financial aid for any courses that exceed 150% of the published length of the program.